



CONTACT

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[LinkedIN](#)

[EU Projects Portfolio](#)



EDUCATION

- ✓ **M.Ed in Creative Writing**
University of Western Macedonia,
2018-2021
- ✓ **Diploma in Special Education & Promotion of Mental Health in the School Environment**
University of Western Macedonia,
2021-2022
- ✓ **Diploma in Content Translation of EU terms in English and French**
National and Kapodistrian
University of Athens, 2015-2016
- ✓ **B.Ed. in Psychology, Philosophy & Pedagogy**
National and Kapodistrian
University of Athens: 21.10.2016



LANGUAGES

ENGLISH - C2
FRENCH - C2
CHINESE - HSK3

COMPUTER SKILLS

ECDL certification 2021
WordPress, Mailchimp, Canvas

EIRINI ANGELI



WORK EXPERIENCE

- ✓ **R&D Officer** **01.10.23 – today**
TWI Hellas, Athens Greece
 - HORIZON & CERV Projects Coordination
 - Erasmus+, Horizon, CERV, AMIF, DIGITAL EUROPE Proposals Development
 - Consortium Building (2/3 successful proposals)
- ✓ **Public Sector Consultant – RRF Funding** **10.05.23– 01.10.23**
Bright Business, Athens Greece
 - RRF Funded Projects Management
 - Preparation of the Calls for Tenders
 - Auditing and Control of Applicants - PSKE System Management (ΠΣΚΕ)
- ✓ **European Project Manager & Proposal Writer** **01.03.22– 05.05.23**
Metropolitan College, Athens Greece
 - Project Management of Erasmus+ KA2, KA1, specialised in CBHE/ CBVET
 - Proposal Writing for Erasmus+ & COVE projects - (3/3 successful proposals)
- ✓ **Research & Development Consultant** **19.04.21 – 28.02.22**
MAST Group, Athens Greece
 - Developed education content and project deliverables (monitored quality, financial & dissemination aspects of the projects)
 - Managed over 15 Erasmus+ and Mobility Projects
- ✓ **Education Project Coordinator** **28.11.19 – 31.03.21**
LAMDA Development, Athens Greece
 - Developed education content for the museum and aquarium space
 - Managed teams of over 30 students and instructors for educational tours
 - Administered and reviewed progress on assessments and project ideas
- ✓ **Project Coordinator & Diversity Trainer** **03.01.19 – 30.06.19**
GENERATION 2.0 for Rights, Equality & Diversity, Athens Greece
 - Initiated new education project ideas, planned and monitored the whole execution of each project
 - Assisted with the recruitment of beneficiaries with a migrant profile
 - Delivered Training sessions on Diversity
 - Coordinated and facilitated special events, workshops, and trainings
- ✓ **Mobility Projects Coordinator** **13.02.18 – 09.11.18**
AGRA International, Groningen, The Netherlands
 - Managed 32 Mobility Projects
 - Project budgeting and education-based material development
 - Documented all aspects of budget and planning
 - Conducted the project pre and after evaluation review
- ✓ **French Customer Support Representative & Cabin Crew** **01.11.16 – 01.02.2018**
AEGEAN Airlines, Athens Greece
 - Multilingual Agent / English - French - Greek
 - AMADEUS reservations system
 - Management of travel agencies' reservations
 - Customer support during flights, cabin safety and security checks